

# Dylan Mullenix

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## Education

### **Master of Science, Urban and Regional Planning**

*University of Iowa, 2005*

Concentrations in Transportation, Economic Development & Environmental/Land Use Planning

### **Bachelor of Arts, Anthropology (Geography Minor)**

*University of Iowa, 2003*

## Experience

### **Des Moines Area Metropolitan Planning Organization | Assistant Director**

*Des Moines, IA, July 2006 – present (also held positions of Principal Planner and Senior Planner)*

- Manage staff members, providing direction and leadership on the organization's projects and programs to ensure work products are completed in an efficient and timely manner
- Serve as Acting Director during the Executive Director's absence
- Participate in annual staff reviews and hiring of new staff
- Develop the organization's annual budget and work program
- Work with staff to develop grant applications, including a \$2 million Sustainable Communities Regional Planning Grant in 2010
- Ensure organizational plans and planning processes are consistent with state and federal laws, regulations, and requirements
- Develop and present strategies to key decision makers for developing and implementing solutions and policies
- Initiate, coordinate, and assist in developing comprehensive, long-range plans and policy as well as conducting analytic research
- Work with elected officials, community staff, state and federal agency staff, private sector representatives, and the public on various issues throughout the planning process
- Act as a liaison to outside agencies, public and private organizations, and participate in special task forces, committees, panels, transportation forums and peer groups

### **City of Bondurant | City Planner**

*Bondurant, IA, October 2005 – July 2006*

- Reviewed development proposals for compliance with the zoning code, and presented recommendations to the City Council and Planning & Zoning Commission
- Authored and amended development regulations and ordinances
- Served as the manager for projects including the Bondurant Rail Spur Development, the Comprehensive Plan Study Committee, the Special Census, and various annexations
- Served as staff liaison to the Planning & Zoning Commission, the Board of Adjustment, the Des Moines Area Metropolitan Planning Organization, and the Regional Transit Authority's Alternatives Analysis Committee

### **Charlotte County Board of Commissioners | Planner II**

*Port Charlotte, FL, June 2005 – September 2005*

- Reviewed development proposals for compliance with the zoning code and comprehensive plan, and considered issues related to access management and level-of-service
- Reviewed rezoning and land use amendment requests and presented recommendations to the Planning & Zoning Commission and the Board of County Commissioners
- Conducted research for the creation of neighborhood plans
- Assisted in the update of the County Comprehensive Plan

**City of Coralville | Brownfield Project Coordinator**

*Coralville, IA, January 2004 – May 2005 (part time position)*

- Worked with city officials, engineering consultants, federal and state environmental agencies, and landowners to purchase and revitalize Brownfield property
- Co-authored grant and loan proposals and managed the use of received funding
- Worked with the Iowa Department of Natural Resources to remediate current or former sites containing Leaking Underground Storage Tanks
- Produced quarterly and annual reports for the Environmental Protection Agency and the Iowa Department of Natural Resources

**Organizations**

- American Planning Association – Member
- American Planning Association's Planner's Advocacy Network – Iowa Chair
- American Planning Association Iowa Chapter – Board Member and Legislative Program Chair
- American Institute for Certified Planners – Member
- International Traders of Iowa – Former Board Member