

Brent L. Hinders

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Education

Drake University, Des Moines, IA

Juris Doctorate

May 2005

Certificate in Litigation and Alternative Dispute Resolution

Licensed Attorney in the State of Iowa, the Southern District of Iowa, the Northern District of Iowa, the 8th Circuit Federal Court and the Supreme Court of the United States of America.

Master's of Public Administration

May 2005

Concentration in Human Resources and Public Policy

Simpson College, Indianola, IA

December 2001

Bachelor of Arts, Major: Criminal Justice/ History

Norwalk High School, Norwalk, IA

May 1996

Relevant Experience and Internships

Hopkins & Huebner, P.C.

June 2011 – Present

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Shareholder Attorney

o Responsibilities Include:

- Employment Law

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Litigation involving Employers, governmental and private, and Employees in matters related but not limited to Civil Rights, Wage and Hour Law, Hiring/Firing, FMLA and other employment issues before administrative agencies and in both State and Federal Court.

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Advising Employers regarding procedures, conduct, and law regarding employment relationships including but not limited to: hiring, firing, discipline, drug-testing policies, leave policies, OSHA regulations, unemployment and other issues involved in employment relationships.

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Speaking to employer groups regarding employment-related issues at seminars, conferences, or other gatherings.

- Government Law: Represent individuals and governmental agencies in litigation and advising regarding governmental law statutes and ordinances.

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ICAP Legal Access counsel for numerous Iowa municipalities and governmental units regarding a wide variety of legal issues.

- Constitutional Law: Representing Governmental agencies and office holders in litigation regarding constitutional issues.

- Criminal Law: Representing Defendants in a variety of Legal Matters in State Criminal Court

William Penn College for Working Adults

June 2012 – Present

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Adjunct Instructor

o Responsibilities Include:

- Instructing 5-6 week, 4-hour per week, courses to Adult student body members on matters of leadership and organizational management.
- Moderating out-of-classroom discussions for course participants.
- Grading student assignments and research regarding course topics.
- Research and drafting of curriculum for use in the Justice Systems Leadership degree section.
- Courses Include: Conflict Resolution for Managers, Business Law, Leadership for Law Enforcement members, Criminal Justice in Society, and Global Business Leadership

Warren County, Iowa Attorney's Office

January 2007 – June 2011

- J Assistant Warren County Attorney
 - o Responsibilities Include:
 - Prosecute Indictable Misdemeanors and Felonies including but not limited to:
 - J Operating While Intoxicated; Driving While Barred/ Revoked; Public Intoxication; Controlled Substances Violations; Harassment; Criminal Mischief; Assaultive Crimes; Gun Crimes; Attempted Murder; Vehicular Homicide; Traffic Code Violations; Various other Criminal Offenses.
 - Probation Violations
 - J Hearings regarding violation of probation
 - J Meet with Probation Officers and Attorneys of Probationers
 - Motion Hearings
 - Juvenile Court Proceedings
 - Drafting of Trial Informations and Minutes of Testimony, Orders for the Court, Search Warrants, Memorandum to Officers, and Motions and Resistances to Motions.
 - Advise Elected Officials and Department Heads on matters including but not limited to:
 - J Employment: Provide information about relevant statutes such as FLSA, FMLA and case law; deal with termination of employment contracts; other employment related issues.
 - J Contracts: Interpretation, drafting and enforcement of building, agency and land contracts.
 - J Civil Law: Drafting of demand letters in matters of litigation and advice regarding civil statutes pertaining to governmental entities as well as general civil law.
 - o Iowa Attorney General's Fall 2010 Conference, Speaker on Ethical Issues for Government Attorneys.
 - o Created the first in Iowa OWI Court with Associate District Court Judge Kevin Parker in Warren County to reduce alcohol-related recidivism and introduced the "Rethinking Drinking" program to educate underage offenders about the dangers of alcohol.
 - o Create training materials and make presentations to law enforcement, governmental, and community agencies regarding law and the functions of the County Attorney's Office.
 - o Coordinator for the Every 15 Minutes program to educate local High Schools about the dangers of drinking and driving.
 - o Iowa Law Enforcement Academy certified in the administration of Standardized Field Sobriety Tests.

Jeff Carter Law Offices, P.C.

August 2005 – January 2007

- J Associate Attorney in a Small General Practice Law Firm
 - o Responsibilities included:
 - Civil Law
 - J Work with cases such as personal injury, medical malpractice, and workers' compensation.
 - J Preparing memoranda, motions, orders, for use in civil litigation.
 - J Representing clients in District Court and Small Claims court.
 - Criminal Law
 - J Privately retained and court-appointed in Polk attorney on a variety of criminal matters.
 - J Preparing and filing a variety of memoranda, motions and orders for use in Criminal litigation.
 - J Representing clients in District Court on a variety of criminal charges.
 - Family Law
 - J Prepare a variety of memoranda, motions and orders for use in

- litigation
-) Work with and represent clients in both juvenile district court and district court on issues such as CINA cases, child custody, child support, and divorce
- Bankruptcy
 -) Preparing and electronically filing Chapter 7 Bankruptcy petitions and additional motions in support of the petitions.
 -) Representation of clients in meeting of the creditor proceedings
- Probate
 -) Prepare and file a variety of probate cases such as estates, guardianships, and conservatorships.
 -) Represent clients in District probate court.
 -) Prepare and file inheritance tax forms.
- Real Estate: Research and prepare a variety of real estate documents.

Event Staff Director, Polk County Regional Facilities

May 2000 – Oct. 2003

- Managed staff of over 100 members.
- Coordinated and Supervised Staff for Events of over 20,000 attendance at all Polk County, Iowa venues.
- Worked cooperatively both with the public attendees and Event professionals.

Honors & Activities

Member, Iowa Bar Association
 Member, Iowa Association of Justice
 Subcommittee Member, ISBA Criminal Law Legislative subcommittee
 Member, ISBA Government Practice Section Council
 Board Member and President (2015-16), Norwalk, Iowa, Chamber of Commerce
 Leadership Iowa Member, Class of 2015-2016
 Board Member, Norwalk Schools Watch D.O.G. organization
 Vice-Chair, Norwalk, Iowa Board of Adjustment
 Member, Polk County Bar Association
 Alumni, Warren County Leadership Institute
 Past Member, Iowa County Attorney's Association
 Member, Warren County Bar Association
 Past President, Warren County Prosecuting Attorneys Association
 Past Member, Indianola Noon Lions Club
 2005 Presidential Management Fellowship Finalist