

Sean A. Abramowitz
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Career Related Experience:

Lead Life Instructor

Goodwill of Central Iowa

June 2018 - Present

- Develop, implement, and administer Individual Service Plan (ISP).
- Schedule, supervise, advise and monitor activities of Day Services participants
- Develop and implement alternative rehabilitation methods and strategies consistent with program goals and objectives
- Recommend and initiate personnel actions, such as hiring, promotions, transfers, discharge, and disciplinary actions while maintaining confidentiality.
- Maintain records and casefile documentation per funding requirements
- Collaborate with the Director of Mission Services to meet the determined department goals.

Human Resources Coordinator

Mainstream Living Inc. Ames, IA

November 2016 - June 2018

- Created and implemented retention program for new hires
- Rewrote curriculum for training of new hires to focus on employee engagement and inspiration.
- Administered onboarding training agency-wide for approximately 200 employees per year
- Mitigated employee issues as they arose
- Conducted first interviews for all positions across the agency
- Managed monthly employee newsletter
- Served on IACP Training and Education Committee

Assistant Team Leader – Day Habilitation Services

Mainstream Living Inc. Ames, IA

October 2014 - November 2016

- Co-supervised and provided technical support to 15 employees and 120 members across 4 programs
- Directly supervised employees in the absence of the Team Leader
- Co-wrote monthly agency wide-employee newsletter using *Microsoft Publisher*
- Co-produced welcome and training videos for the agency
- Organized, created, and administered a 90-minute presentation at a statewide IACP conference
- Organized data and ensured compliance by creating efficient computerized systems
- Researched tactics for hiring prospective employees on the Recruitment and Retention Committee

Founder/Activities Coordinator –Advocacy, Connections, Empowerment (ACE) Program

Mainstream Living Inc. Ames, IA

October 2013 - October 2014

- Collaborated to build a new program from the ground up, now a statewide paragon of programs for people with intellectual disabilities
- Orchestrated a groundbreaking member-run program
- Shaped a supportive culture of mutual respect, inclusion, empowerment, and advocacy
- Supported members in directly calling and e-mailing people in the community to set up activities
- Facilitated members' efforts to create social change through public advocacy

Activities Coordinator – Mainstream Employment Learning Center (MELC)

Mainstream Living Inc. Ames, IA

February 2010 - October 2013

- Partnered with dozens of community organizations to create volunteer opportunities for members.
- Developed several events each month with outside groups to perform for and teach classes to members.
- Substantially built network of community volunteers for the program
- Served on Quality Assurance/Corporate Compliance Committee
- Contributed writing to Quarterly Reports, which promoted and advertised Mainstream Living to current and potential stakeholders

Supported Living Technician

Mainstream Living Inc. Ames, IA

October 2008 - February 2010

- Planned community and personal activities in collaboration with members
- Orchestrated multi-site recycling program

Education:

Iowa State University

May 2007

Bachelor of Science - Psychology

Minors: History, Spanish

Professional Memberships:

- Iowa Association for Talent Development (ATD)
- Central Iowa Society for Human Resource Managers (SHRM)
- Iowa Association of Community Providers (IACP)
- IACP Training and Education Committee: 2017 - Present

Honors:

- Mainstream Mission Maker of the Year Award – 2014
- Phi Beta Kappa Honors Society, member
- Published Poet: *Literary Iowa, Sketch*

Training/Volunteering/Merit:

- Polk County Positive Behavior Support Network Board Member
- Presenter at 2016 Iowa Association of Community Providers Conference: *Day Habilitation as a Tool for Social Change*
- *From Vision to Action* Leadership Training (64 hours) – 2014
- Mainstream Leadership Academy (12 hours) – 2012
- Domestic Violence/Sexual Assault Advocate and Volunteer – ACCESS – 2006-2009