

Erin R. Chambers, AICP

9982 NE 75th Avenue
Mitchellville, Iowa 50169

Phone: 641-521-4119
Email: erin-chambers@hotmail.com

Work Experience

- | | | |
|----------------------|--------------------|------------|
| January 2013-Present | City of Newton, IA | Newton, IA |
|----------------------|--------------------|------------|
- Director of Planning and Zoning**
- Supervisor to Building Division, Code Enforcement Division, Summer Planning Intern, and Department Administrative Assistant.
 - Completes reports, resolutions, and presentations for City Council
 - Coordinates nuisance enforcement, abatement, and court cases through Code Enforcement Division
 - Oversees the Newton Dangerous & Dilapidated Program
 - Processes all Planning and Zoning Applications
 - Writes and administers grants
 - Leads implementation of Newton's Comprehensive Plan, along with other staff members & citizens
 - Coordinates volunteer service events
 - Served as primary author of the successful Main Street Iowa application, serves as ex-officio member of the Newton Main Street Board
 - Serves as lead staff person for Planning & Zoning Commission, Zoning Board of Adjustment, Historic Preservation Commission, Downtown SSMID Board.
-
- | | | |
|-------------------------|--------------------|------------|
| March 2006-January 2013 | City of Newton, IA | Newton, IA |
|-------------------------|--------------------|------------|
- City Planner**
- Guided a citizen committee to establish Newton's first Historic Preservation Commission
 - Facilitated the formation of *Newton's Future: A Comprehensive Plan*, a unique and community-wide approach to comprehensive planning.
 - Wrote grants
 - Processed all Planning and Zoning Applications and prepared staff reports for the appropriate board and City Council
 - Served as lead Staff person for Planning & Zoning Commission, Zoning Board of Adjustment, and Historic Preservation Commission.
-
- | | | |
|-----------------------|--------------------|------------|
| June 2004- March 2006 | Town of Groton, CT | Groton, CT |
|-----------------------|--------------------|------------|
- Planner I**
- Reviewed site plans, administrative site plans, subdivision plans, special permit plans, and zoning amendments and prepared staff summary reports to Commission members for each assigned project.
 - Conducted site inspections throughout the development process to ensure that sites and subdivisions were being developed per the approved plan.
 - Served as the principal planning contact for the City of Groton, a Town borough, and held office hours for approximately 20 hours per week with the City of Groton Planning Department.
 - Acted as primary support staff for the Town of Groton Zoning Commission and the City of Groton Planning and Zoning Commission.
 - Fielded questions from the general public and provided guidance through the planning processes.

Other Experience

January 2016-Present Iowa Chapter, American Planning Association
Executive Board Secretary

October 2013

Speaker, American Planning Association, Upper Midwest Conference

Co-Speaker for Program Titled: *The Road to Recovery*

October 2009

Speaker, American Planning Association, Iowa Chapter Fall Conference

- Co-Speaker for a Program Titled: *Newton's New Energy: A Company Town Loses Its Company*

Education

April 2013 University of Virginia Charlottesville, VA

LEAD (Leading, Educating and Developing) Program

August 2002-May 2004 University of Iowa Iowa City, IA

Master of Arts Degree: Urban and Regional Planning

August 1998-May 2002 University of Iowa Iowa City, IA

Bachelor's Degree: Communication Studies

Awards

April 2016

Main Street Iowa: Leadership Award